

CKLECC Meeting Minutes

MINUTES

JULY 22, 2016

10:00 AM – 11:30 AM

CHEYENNE WELLS

| | |
|--------------------------|--|
| MEETING CALLED BY | Dennis Pearson, Chairman |
| TYPE OF MEETING | Monthly CKLECC Board of Directors Meeting |
| FACILITATOR | Dennis Pearson, Chairman |
| NOTE TAKER | Tina Kraft, CKLECC Board Secretary |
| TIMEKEEPER | |
| ATTENDEES | Phone: Carole Spady (Colorado Shines Coach); Molly McDonald (Centennial Mental Health) On Site: Julie Witt (CKLECC Coordinator); Dennis Pearson (Kiowa County DHS); Haley Smith (CKLECC Representative); Casey Halde; (Cheyenne County), Tina Kraft (Plainview Preschool Director/Teacher Kiowa County); Sheila Anzlover (NECCRR); Honey Richardson (Cheyenne County DHS) |

Agenda topics

MINUTES

CHILD CARE COMMITTEE UPDATE

DENNIS & JULIE

| | | | |
|--|---|-----------------|--|
| DISCUSSION | <p>Limon: Town of Limon and Limon Child Development Center (LCDC) will be submitting a grant application for Early Head Start Funds in August. If awarded the addition would be added onto the existing facility and would have slots available for ages 6 weeks and up. Discussions are being had on whether or not additional child care should be considered. Possibly a small center serving up to 15 children outside of LCDC.</p> <p>Hugo: The group signed a contract with "Your Community Your Foundation" to use as a 501c3 umbrella while they await their status. They are currently working on setting up a feasibility study per request of the Town Board. They have a Schwan's online fundraiser happening now and will have a concessions booth at the Lincoln County Fair.</p> <p>Eads: The group is still waiting on the land donated by the Town to be annexed. They are getting an appraisal done on the land. The group is also discussing existing buildings. The next meeting is being held today.</p> | | |
| CONCLUSIONS | | | |
| ACTION ITEM | PERSON RESPONSIBLE | DEADLINE | |
| CKLECC will continue to provide technical support to these groups. | Candace/Julie/Haley | As needed | |

MINUTES

COORDINATOR UPDATE

JULIE

| | |
|-------------------|--|
| DISCUSSION | <p>CKLECC's application to become a 501(c3) was submitted on July 5th; CKLECC has received its signed contract with the Office of Early Childhood and we are receiving \$53,294 for the 2017 fiscal year.</p> <p>The ECCLA and State TA meeting in July was good. Received an update on Colorado Child Care Assistance Program (CCCAP) rule changes and were told that the State is willing to provide technical assistance to those counties who don't have families accessing CCCAP funds. Had a neat presentation from the State on Colorado Libraries and what programs are being offered. Received a lot of information on different programs that libraries are using throughout the state to engage with families with young children. This may be something the Council wants to pursue in discussing with our local libraries. There will be rule changes for Councils coming out in September that we will need to be watching for.</p> <p>Julie requested that CKLECC creates an annual calendar that lists community & school events throughout the year so that CKLECC can setup a booth if staff is available. Suggested events were school literacy nights, Main Street Bash in Eads, the car show in Limon, Fall Festivals, etc. The Limon Car Show and the Main Street Bash in Eads are in the next couple of weeks. Staff was not sure something could be put together in time but would a like calendar setup so plans can be made in advance for next year.</p> <p>Colorado Shines spending requests have been coming through from the preschools. A lot of really nice items have been purchased. Any of the providers looking to move up to a Level 3 will need to submit for the rating by March.</p> <p>Julie, Haley & Carole will be meeting monthly with Michelle Gonzales with the Office of Early Childhood</p> |
|-------------------|--|

| | | |
|---|--|-----------------|
| | <p>(OEC) to go over the WIG (Wildly Important Goals) that they are assigning to CKLECC. At the July meeting OEC told them they were very happy with our progress with all of the preschools receiving a rating in Colorado Shines. The goals for CKLECC will be to continue to provide outreach regarding Colorado Shines to the licensed home providers, begin discussions regarding CCCAP with Dept. of Human Services and providers and what assistance is needed from the state. As a result of this conversation Haley & Julie are planning a provider appreciation night in Cheyenne Wells in August or September and hoping to setup an additional time to discuss Colorado Shines and training opportunities that we have available to them.</p> <p>Julie mentioned to the group that the Board had discussed doing some strategic planning to prepare for the funding proposals that will be coming out in January. Julie will be getting in touch with someone from OMNI to set something up. Julie will bring the existing strategic plan to the August meeting to see how it needs to be revised or redone.</p> <p>The Family Friend & Neighbor funding for the new fiscal year will not be available for awhile. ECCLA has to write for the grant so they may not even be the group with the funds this fiscal year. Councils hope to find out more about the process by October.</p> | |
| CONCLUSIONS | | |
| ACTION | PERSON RESPONSIBLE | DEADLINE |
| Copy of existing strategic plan to the next meeting | Julie | 8/26 |
| | | |

MINUTES BOARD OFFICERS DENNIS

| | | |
|---------------------|---|-----------------|
| DISCUSSION | <p>The officers elected to the Board are as follows: Chair – Dennis Pearson; Vice-Chair – Sheila Anzlovar; Secretary – Tina Kraft; Treasurer – Casey Halde. The other three Board Members are – Cindy Ferree, Rod Pelton and Lora White.</p> <p>The Board has chosen to meet monthly one hour before the regular CKLECC meetings.</p> | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | | |
| | | |

MINUTES FUTURE MEETINGS DENNIS

| | | |
|---------------------|--|-----------------|
| DISCUSSION | <p>The idea for future CKLECC meetings is for council partners to bring in information to share and to set up short presentations from community partners or groups. The business items such as financials & contracts will now be discussed in Board meetings. Please contact Julie if anyone has a presentation they are interested in doing for the group.</p> <p>The next meetings will be held Friday, August 26th at the Cobblestone Inn in Eads. The Board will meet at 9:00 a.m. and the group CKLECC meeting will follow at 10:00 a.m.</p> | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | | |
| | | |

MINUTES BUDGET REVIEW & EXPENDITURES HALEY SMITH

| | | |
|---------------------|---|-----------------|
| DISCUSSION | <p>Haley went over the budget and expenditures with the group. She informed the group that CKLECC would need to spend down all Temple Hoyne Buell (THB) funds by the end of August. Ideas discussed were to use Tote Program funds to purchase totes for Plainview & Kit Carson Schools; items to have available to distribute at CKLECC booths; possibly a laptop for Candace.</p> | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | | |
| | | |

| | | |
|--|-------------|------|
| Purchase items with THB funds as needed for Candace and the tote program | Haley/Julie | ASAP |
|--|-------------|------|

| | |
|-------------------------|--|
| OBSERVERS | |
| RESOURCE PERSONS | |
| SPECIAL NOTES | |