

CKLECC Meeting Minutes

MINUTES

JUNE 24, 2016

10:00 AM – 11:30 AM

LIMON

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Honey Richardson (Cheyenne County DHS); Kelli Adamson (Cheyenne County DHS/Public Health)</p> <p>On Site: Julie Witt (CKLECC Coordinator); Dennis Pearson (Kiowa County DHS); Haley Smith (CKLECC Representative); Cindy McLoud (Kiowa County Commissioner); Molly McDonald (Centennial Mental Health); Patricia Phillips (Lincoln County DHS); Jennifer Paintin (Baby Bear Hugs & Safe Care CO); Gretchen Blackwelder (Baby Bear Hugs & Safe Care CO); Sheila Anzlover (NECCRR); Luci Reimer (Limon Memorial Library); Cindy McLoud (Kiowa County Commissioner); Elizabeth Martin (Parent); Lora White (Parent-Country Living Learning Center); Heike Petersen (Lincoln County Public Health); Candie Chamberlain (CKLECC Child Care Director)</p>

Agenda topics

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CHILD CARE COMMITTEE UPDATES

CANDIE CHAMBERLAIN/JULIE WITT

DISCUSSION	<p>Kiowa County – Eads Community: Candie reported that monthly meetings are still occurring in Eads and the discussion of grants is ongoing. Cindy McLoud reported that the group is in the process of preparing an application to become a 501(c3) and is waiting for their EIN#. She has had a couple of conversations with individuals at the State and has been told to encourage providers to either get licensed or to get the license exempt to status so that CCCAP funds can be accessed. Most likely Eads is a year out from the actual center being open. Cindy heard that home providers are sometimes eligible to home child care providers. Sheila mentioned that there are very strict rules on guidelines surrounding head start and with our lack of licensed providers this isn't very likely. The funding for this would also flow through the counties or Child Care Resource & Referral.</p> <p>Lincoln County – Hugo Community – Country Living Learning Center: Lora White was present and reported that the group is moving towards submitting their application to become a 501(c3), getting a tax id number and completing their bylaws. They are planning a July 4th fundraiser through Schwan's ice cream sales and doing concessions at the fair. They have begun their Colorado Common Grant Application to have it ready for funders.</p> <p>Lincoln County – Limon Community: Cindy Ferree from Limon Child Development Center (LCDC) reported to the group that the proposal to apply for Early Head Start Funding is coming out soon and her board was discussing whether or not the center should apply. If a grant was awarded it would cover construction costs to add onto the existing center. The group discussed what the next step for the child care group should be. The question was whether or not the Early Head Start opportunity was enough to assist with the child care need. It was decided that a follow up survey be done in Limon to determine household size and income for the families needing child care to determine Head Start eligibility and how many private pay families need care. The next meeting is set for Wednesday, May 4th at 6:30 p.m. at the DHS Meeting Office.</p> <p>Cheyenne County – Cheyenne Wells Community: CEO of the hospital contacted Candie regarding the needs assessment. Candie had a meeting with several individuals and it was suggested that an after school program might be beneficial for Cheyenne Wells. A parent preference survey of what type of after school program might work is being distributed as well as provided online. Barbara Norquist of Kit Carson has attended pre-licensing training to begin the licensing process to become a home child care provider.</p> <p>Discussion: Julie told Cindy McLoud that Cindy Ferree mentioned that a center in Eads might consider discussing a Head Start Partnership with the center in La Junta if they were interested in Head Start at the new center. Sheila suggested the Federal Head Start website for more information on Head Start funding. Dennis mentioned that he believes the Eads Child Care group has completed a draft of bylaws. Jan Richards asked the question of whether or not a fitness center and a child care center could exist in the same building and what the grant application process would be like for something like this.</p>
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CONCLUSIONS		
ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
Candie will continue to attend monthly meetings; Follow up will be done on question regarding fitness center and child care existing in same building.	Candace Chamberlain	Next CKLECC Meeting

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COORDINATOR UPDATE

JULIE WITT

DISCUSSION	<p>State Funding Contract –Julie reported that she had not heard a final answer on whether or not the proposed budget for next fiscal year was approved. We should have answers by the next CKLECC Meeting.</p> <p>Colorado Shines Update: Carole Spady has been meeting with the L2 rated sites and the first spending request was received from Genoa-Hugo School. Eads School is the only school that has not received the rating; however, they are very close. They have had to add additional staff on their Colorado Shines Application. It is anticipated to have all 7 of our preschools with the rating by the end of May.</p> <p>Family Friend and Neighbor (FFN) Care Funds: Julie updated the group on meetings had with the FFN Steering Committee. With the current grant cycle providers who have been licensed within the last 5 years or who have a pending application with the Office of Early Childhood will be receiving an application by mail to receive a choice of a kit (safe sleep, health & safety, etc.) Any providers from our areas who have incurred training costs can submit for reimbursement prior to June 1st if they get their application submitted to the state by May 1st. Julie has spoken with Barbara Norquist of Kit Carson and Tammy McMillan of Eads about this possibility.</p> <p>Daniels Fund Meeting: Julie was invited to attend a meeting with the Daniels Fund on April 20th. She attended and was able to discuss the child care needs and projects going on in our counties. Julie will plan on speaking with the Daniel's Fund at Rural Philanthropy Days.</p>	
CONCLUSIONS		
ACTION	PERSON RESPONSIBLE	DEADLINE
Continue to participate in FFN Steering Committee meetings	Julie Witt	ASAP
Continue outreach to school districts and assist with spending deadlines.	Julie, Haley, Carole	ASAP

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501C3 PROCESS UPDATE

JULIE WITT

DISCUSSION	<p>A copy of the CKLECC Articles of Incorporation were sent out electronically to the council prior to the meeting for review so a vote could be had; however, Julie found out yesterday that Daniel had already filed the Articles with the IRS. Julie asked the group if there were any changes that needed made or if a vote could be had on the Articles Daniel filed. The group felt like the Articles of Incorporation looked good and there was no need to file an amendment to the IRS. Sheila motioned to approve the Articles of Incorporation Daniel had created for CKLECC. Honey Richardson made a second to the motion. Honey Richardson then made the motion to move forward with submission of the 501c3 application and Sheila seconded the motion.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Julie will tell Daniel to continue with filing process and she and Haley will provide the documentation requested for filing.	Haley Smith & Julie Witt	ASAP

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TEMPLE HOYNE BUELL (THB) GRANT APPLICATION

JULIE WITT

DISCUSSION	<p>Julie reported the new THB Grant Application would be submitted on April 27th. The grant is requesting funds to continue to support the Fun Tote Program, provide technical assistance to community child care groups, and to support to our existing and any new early childhood providers who need professional development support. This would include having the funds to support Sheila in traveling to each county for training.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

