

CKLECC Meeting Minutes

MINUTES

FEBRUARY 26, 2016

10:00 AM – 11:30 AM

LIMON

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Honey Richardson (Cheyenne County DHS); Tammy Yoder (Karval Preschool); Haley Smith (CKLECC Representative); Carole Spady (Colorado Shines Coach); Cindy McLoud (Kiowa County Commissioner); Linda Roth – called in late (Cheyenne County Public Health)</p> <p>On Site: Julie Witt (CKLECC Coordinator); Dennis Pearson (Kiowa County DHS); Candace Chamberlain (CKLECC Child Care Director); Heike Petersen (Lincoln County Public Health); Sheila Anzlovlar (NE Child Care Resource & Referral)</p>

Agenda topics

MINUTES

CHILD CARE COMMITTEE

CANDACE CHAMBERLAIN/JULIE WITT

DISCUSSION	<p>Kiowa County – Eads Community: A meeting was held February 12th in Eads. A steering committee being form is in the stages and discussion was had on possible land donations and the possibility of a child care center. The next steering committee meeting is scheduled for Friday, March 18th. An individual from Eads completed the two day pre-licensing course in Yuma and wants to continue to get licensed to provide home care. Cindy McLoud mentioned that the County Commissioners are not interested in getting involved in a child care center. Julie and Sheila both shared that a center would not have to have the county involved as the fiscal agent but a fiscal agent of some sort would need to be used.</p> <p>Lincoln County – Hugo Community: Candace is in the process of setting up a community meeting in Hugo. Lora Lee White and Emily Poss are still interested in taking the lead if a committee can be formed. Lora will be Director qualified in May.</p> <p>Lincoln County – Limon Community: A meeting was held in Limon on February 17th. The group discussed existing building possibilities for a center as well as discussion of possible lots where a new facility could be built. The group agreed that we should continue by looking into construction costs, square footage required to care for the number of kids we'd like to serve and rates and costs and bring these numbers back to the group the next meeting.</p> <p>Cheyenne County – Cheyenne Wells Community: Candace, Julie and Haley attended a meeting at the Cheyenne Wells School regarding the preschool room that is available on Feb. 8th. One parent attended, a representative from the Eastern Colorado Bank and a representative from the hospital attended. Had a good conversation and each attendee was going to see if they could identify any community members who may be interested in acting on a committee. Scott Schrimmer followed up with Candace and let her know there may be some parents interested. Candace has also let Otero Junior College know there is preschool room available at the school for students in early education if interested. The hospital CEO Ginny Hallagin let Candace know she will be having a meeting on March 4th and may have several with possible steering committee interest.</p> <p>Cheyenne County – Kit Carson Community: The school is looking into a four day week next school year and wanted to know if the Council had ideas for child care. Haley reported that she had provided Sheila's phone number to two ladies interested in the process of getting licensed. One from Kit Carson and one from Cheyenne Wells.</p>		
CONCLUSIONS			
ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	
Continue with steering committees and community meetings	Candace Chamberlain	3/25/16	

DISCUSSION	<p>State Funding Contract –Julie is still working with CDE on the possibility to request more funds versus the contract amendment. Julie has not heard anything back yet. She hopes to have a meeting with the regional CDE contact and Stacy Kennedy with the Office of Early Childhood. Receiving more funds will be key to funding Haley’s position.</p> <p>Colorado Shines Update: Julie reported that Tina Kraft with Plainview School has achieved the L2 rating and Megan Lowe with Kit Carson School has submitted for the rating. The only school districts who haven’t submitted for the rating at this point are Cheyenne Wells and Eads. Julie and Haley will continue to do outreach to them as the spending deadline for quality improvement funds for this fiscal year is April 15th. Carole Spady, the Colorado Shines coach, has begun needs assessment meetings with the rated providers.</p> <p>Family Friend and Neighbor (FFN) Care Funds: Julie is sitting on the FFN Steering Committee with ECCLA. As soon as a project manager is hired we should be moving quicker in the process of finding out when funds will be available and who will apply for them. These funds will help assist FFN to get on the path to licensure with pre-licensing training.</p>	
CONCLUSIONS		
ACTION	PERSON RESPONSIBLE	DEADLINE
Meet with CDE & Office of Early Childhood re: state contract	Julie Witt	ASAP
Continue outreach to school districts and assist with spending deadlines.	Julie, Haley, Carole	ASAP

DISCUSSION	<p>Julie reminded the group that the Lincoln County Commissioners have suggested the council look into finding a new fiscal agent by the end of 2016. The Your Community Your Foundation and Kiowa County Economic Development are possible options to use for fiscal agents; however, neither of these organizations would have the cash flow to support the council due to the fact the funding we receive is reimbursement only. We also need to figure out the employment piece for payroll as these groups will not handle that. Sheila mentioned contacting Plano Land and Trust out of Wray as that is who Yuma, Washington, Kit Carson Early Childhood Council is using while they get their 501c3 status in order. Julie reported she had also spoken with the Council Coordinator in those counties and she highly recommended we contact Plano Land and Trust as well. The group agreed it would be a good idea to contact Plano as no one had other suggestions. Julie reminded the group that cash flow could still be a problem but maybe the next Temple Hoyne Buell grant application could request funds to support something like this.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Haley will contact Plano Land & Trust in Wray	Haley Smith	3/25/16

DISCUSSION	<p>Julie will be having a teleconference with THB on April 6th to discuss what the Council will be writing for in their next funding cycle. The grant application will be due May 1st. Julie suggested that more funds be requested to keep Candace as the child care groups seem to be taking off; funding be requested to act as cash flow as we transition to a new fiscal and hope to become a 501c3; and requesting funds for professional develop to bring more localized trainings for child care providers in hopes of getting new providers licensed and to pay for trainings for Carole Spady the Colorado Shines Coach. Julie mentioned the online program Journey to Kindergarten (J2K) that she has been speaking to Douglas County about. Other Councils have partnered up with Douglas County so that their logos and council name can be used on the program materials to promote in their communities. This may be an opportunity we want to look into as a family resource if funds are available. We could mention this to THB or possibly incorporate it into future plans in the systems building grant. Sheila mentioned tracking on this could be done through a site called “awstats”. This would help us track how often the site was being used.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Julie will be speaking with Lori at THB on April 6 th	Julie Witt	4/6/16

<p>DISCUSSION</p>	<p>Haley provided attendees a budget ledger electronically prior to the meeting. The main item discussed was that the \$6,000 from Kiowa County was not reflected in the budget. Dennis said the check had been mailed to Lincoln County DHS at the beginning of the month. Haley said she would look into this. The ledger provided showed that we would be over budget for Haley’s salary by the end of June but Haley reminded everyone that once the \$6,000 from Kiowa County was added into the budget that this problem would be corrected. Depending on what ends up happening with the State Contract Amendment we need to look at other funding sources for Haley’s position. Julie stated she is in the process of looking through a list of funders and contacting them. Sheila and Honey suggested the Daniel’s Fund. Discussion did come up that Haley could maybe provide a simpler breakdown of the budget; however, the group does like the color scheme. Haley said she would work on something different.</p> <p>Julie asked the council if there would need to be a vote for the council to reimburse Sheila for the Pre-Licensing Training cost she incurred having the training for the attendee from Eads because she was the only one in attendance. In addition to this expense she asked if a vote was needed to pay for the cost of the Environmental Rating Scale trainings for Carole Spady to attend to benefit her coaching. Those in attendance did not feel a vote was necessary and it would be fine using funds for these expenses.</p> <p>Linda Roth asked how Julie and Haley’s meeting with the Cheyenne County Commissioners went. Julie and Haley reported that they had a good conversation with them and provided them with an update of what all they had been working on. They also let them know that funding had been provided by both Lincoln and Kiowa Counties to support Haley’s position but did not put in an official request to them for something from Cheyenne County. Linda said that maybe if Haley’s presence was more known in Cheyenne Wells that maybe that would help with funding possibilities. She said they would be willing to offer Haley a work space for days that she could be in Cheyenne Wells.</p>		
<p>CONCLUSIONS</p>			
<p>ACTION ITEMS</p>	<p>PERSON RESPONSIBLE</p>	<p>DEADLINE</p>	
<p>Investigate funding opportunities for Haley’s position. Haley will consider working some days in Cheyenne Wells.</p> <p>Next CKLECC/Childcare meeting will be March 25th at 10am in Cheyenne Wells.</p>	<p>Julie Witt & Haley Smith</p>	<p>ASAP</p>	

<p>OBSERVERS</p>	
<p>RESOURCE PERSONS</p>	<p>Family Support and Education (7), Health and Well Being (2), Learning and Development (4) – **some members may represent more than one domain</p>
<p>SPECIAL NOTES</p>	