

CKLECC Board of Directors Meeting Minutes

MINUTES

AUGUST 25, 2017

9:00 AM – 10:00 AM

LIMON

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Lindsey Barlow (Blissful Strides); Lisa Thomas (About FACE); Patricia Phillips (Lincoln County DHS)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (CKLECC Representative); Luci Reimer (Limon Library/Secretary); Lora White (Country Living Learning Center & Parent); Rod Pelton (Vice Chair/Cheyenne County Commissioner); Julie Witt (CKLECC Coordinator); Cindy Ferree (Limon Child Development Center); Troy McCue (Lincoln County Economic Development); Linda Roth (Cheyenne County Public Health)</p> <p>Absent: Ryann Wollert (Kiowa County Public Health); Bethany Head (Baby Bear Hugs); Casey Halde (Parent/Treasurer)</p>

Agenda topics

** LORA MOTIONED TO APPROVE THE JULY MEETING MINUTES. LUCI MADE A SECOND TO THE MOTION AND THE BOARD APPROVED.

MINUTES

FINANCIALS/EXPENDITURES/CHECK APPROVALS

HALEY LEONARD

DISCUSSION	<p>Haley reported the bank account balance is \$6,729.16; however, we are still waiting for \$3,047 in system's building reimbursements from the state. Haley went over the check detail for August. Haley had an additional check listed for her which included the Quicken renewal fee and supplies for provider appreciation. She does not have a CKLECC credit card so she used her own personal card. Haley is keeping all of the receipts for verification. It was suggested that Julie look into adding a credit card to the CKLECC account for Haley. The consensus of the group is for Julie to see what can be done to get Haley her own card. There are several additional checks this month. One is for EFTPS which pays for federal taxes. We also had to do spend down of Buell funds. More tote supplies were ordered with these funds from Lakeshore Learning. Luci made a motion to approve the August financials. Rod seconded the motion. The Board approved.</p> <p>Julie presented Journey to Kindergarten materials from the Douglas County Early Childhood Council (DCECC) to the Board. She asked what the Board thought about CKLECC partnering with DCECC and using their Journey to Kindergarten materials to promote school readiness. The materials include an online video for the website. There would be a one-time \$750 fee and DCECC will do all of the customization for us. The one-time fee is so DCECC can maintain their graphic designer and their own printing costs. This is not a money maker for them. The materials could be used by teachers, libraries, child care providers, numerous partners, etc. The materials also promote the earlylearningco.com website that early childhood councils are required to promote by the state. Cindy Ferree motioned for CKLECC to proceed in establishing a MOU with the Journey to Kindergarten partnership between DCECC and CKLECC. Rod Pelton seconded the motion. The Board approved.</p> <p>Cindy brought up that she has been contacted by a parent regarding the lack of child care availability in Limon for under the age of three years old. She mentioned that CKLECC should keep in mind using funding to improve this issue if opportunities are there.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Julie will look into getting Haley a CKLECC credit card	Julie	ASAP

DISCUSSION	Haley provided a breakdown of the budget with funding received/and to be received for this fiscal year: Anschutz Family Foundation \$5,000; Child Care Resource & Referral – Oct. 1 st \$3611; Colorado Shines Quality Improvement funding Oct. 1 st \$11,750; System’s Building Oct 1 st \$28,000; Kiowa County DHS \$4,000; Lincoln County DHS approximation of \$15,000-\$20,000. This is an approximation of \$73,001.50. This does not include our current request to the Buell Foundation which was for \$25,000. We should find out about the Buell funds by August 31 st . Contracts for the October 1 st funding are in place. The Child Care Resource & Referral planning process is in the works.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	The next meeting will be held Friday, September 29th in Cheyenne Wells at Cheyenne County Public Health. The Board will meet at 9:00 a.m. followed by the Council meeting at 10:00 a.m. There will be NO October meetings as the date conflicts with the Early Childhood Workforce event. The November meeting will be Friday, November 17th at the Cobblestone Inn.		
SECRETARY APPROVAL SIGNATURE:	DATE:		