

CKLECC Board of Directors Meeting Minutes

MINUTES

APRIL 28, 2017

9:00 AM – 10:00 AM

LIMON

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Sheila Anzlovar (North East Child Care Resource & Referral/ Board Vice Chair); Patricia Phillips, (Lincoln County DHS); Casey Halde (Parent/Treasurer); Lindsey Seybold (Blissful Strides)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (CKLECC Representative); Julie Witt (CKLECC Coordinator); Rod Pelton (Cheyenne County Commissioner); Bethany Head (Baby Bear Hugs); Cindy Ferree (Limon Child Development Center); Lora White (Country Living Learning Center/Parent)</p> <p>Absent: Ryan Wollert and Luci Reimer</p>

Agenda topics

** SHEILA REQUESTED THE BOARD MEETING MINUTES FOR MARCH BE AMENDED TO STATE "SHE PROVIDES SERVICE TO CHEYENNE AND KIOWA COUNTIES FROM HER WORK PLAN FROM THE REGIONAL OFFICE AS AGREED UPON BY THE STATE OF COLORADO. ROD MOTIONED TO APPROVE THE MEETING MINUTES WITH THE CORRECTION. BETHANY MADE A SECOND TO THE MOTION. THE BOARD APPROVED.

MINUTES

NEW BOARD MEMBERS

DENNIS PEARSON/JULIE WITT

DISCUSSION	Lindsey Seybold with Blissful Strides has agreed to be an interim board member representing the mental health realm. She wants to make sure she can commit before becoming an official member. Ryan Wollert with Prowers County Health has agreed to serve on the Board representing the health realm. Sheila made a motion to approve Ryan and Lindsey as members of the Board. Lora made a second to the motion. The CKLECC Board is now complete with 11 members representing the mandatory stakeholder groups per Early Childhood Council rule.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MINUTES

FINANCIALS/EXPENDITURES/CHECK APPROVALS

HALEY LEONARD

DISCUSSION	Haley went through the financial reports. There were no questions and financials were approved. Rod made a motion to approve the financials. Lora made a second to the motion. Dennis suggested that Haley present the proposed budgets for state fiscal year 2018 (SFY18) to the Board at the May Meeting. Rod asked if Julie and Haley had approached the Dept. of Human Services in each county for funding. Julie reported that a proposal had been sent to each County office. Jennifer Gribble did respond stating that she would keep CKLECC in mind when finalizing budgets in October. At this time, Jennifer has agreed to help with costs for an all-day summer training for Cheyenne County.
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CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MINUTES GRANT APPLICATIONS JULIE WITT

DISCUSSION	<p>Julie will submit the Office of Early Childhood Request for Application on May 1st. This application is for the council system's building funding and quality improvement funding to support providers and promote the Colorado Child Care Assistance Program (CCCAP). Councils should find out by the end of May if their application was accepted and what their award is.</p> <p>We should hear from the Anschutz Family Foundation in May to find out if our grant application was accepted and if so what our award is.</p> <p>Julie submitted the CKLECC grant application to the Buell Foundation on Thursday, May 27th.</p>		
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CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MINUTES FISCAL SITE VISIT & FUTURE MEETINGS DENNIS PEARSON

DISCUSSION	<p>Julie and Haley will be meeting with a representative from the Office of Early Childhood for a fiscal site visit on May 15th. They have received the list of information that will be reviewed and will update the board on the visit at the next meeting.</p> <p>Due to numerous scheduling conflicts, the Board decided not to schedule a meeting in May. The Board requested that Haley send the SFY18 proposed budgets and May check approvals out through email. The next Board Meeting will be scheduled for Friday, June 23rd, in Cheyenne Wells at 9:00 a.m. The location will be determined. The regular CKLECC Meeting will follow at 10:00.</p>		
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SECRETARY APPROVAL SIGNATURE:	DATE:		