

# CKLECC Meeting Minutes

MINUTES

APRIL 13, 2018

10:00 AM – 11:30 AM

LIMON

<b>MEETING CALLED BY</b>	Dennis Pearson, Chairman
<b>TYPE OF MEETING</b>	Monthly CKLECC Meeting
<b>FACILITATOR</b>	Dennis Pearson, Chairman
<b>NOTE TAKER</b>	Julie Witt, CKLECC Coordinator
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	<p>Phone: Theresa Fox (Centennial Mental Health); Haley Smith (CKLECC Representative); Carole Spady (CKLECC Coach); Lisa Thomas (About FACE)</p> <p>On Site: Dennis Pearson (Kiowa County DHS); Julie Witt (CKLECC Coordinator); Candace Chamberlain (Tote Program and Child Care); Cindy Ferree (Limon Child Development Center)</p>

**MEETING MINUTE APPROVAL: Board Chair, Dennis Pearson, requested February Meeting Minutes be approved at the next CKLECC meeting due to low attendance.**

## Agenda topics

MINUTES

COORDINATOR REPORT

JULIE WITT

<b>DISCUSSION</b>	<p>-Julie attempted to contact each school district regarding the Child Care Assistance Program (CCCAP). She spoke with the Cheyenne Wells and Hugo Superintendents. She left voice mails for all others. The Cheyenne Wells School is in the process of completing a CCCAP application. The Karval School has requested an application. The automated CCCAP system is to launch April 23<sup>rd</sup>.</p> <p>-With funding from the Lincoln County TANF grant, professional copies of the Journey to Kindergarten (J2K) materials have been made. CKLECC will be providing copies to both the Limon Memorial Library and Kiowa County Library to insert in their One Book 4 Colorado Books.</p> <p>-The first ever CKLECC Provider Training Day was scheduled for Saturday, April 14<sup>th</sup>; however, due to the blizzard warning the event is being rescheduled. Julie hopes a date can be determined in June and all of the same presenters can attend. The presenter line up included: Daniel Prentice with Bohall Neubauer &amp; Co., Tami Stephenson with Southeast Health Group, Kyle Moulton with Logan County Emergency Management, and Kathleen Strom of Qualistar. A Provider Appreciation Lunch was planned between training sessions. The training day will allow providers to leave the day with (6) credit hours of training.</p> <p>- Candie has setup toy drawings at the Cheyenne Wells, Kiowa County, and Limon libraries in an attempt to collect more parent feedback surveys. This seems to be working well as we have seen an increase in surveys collected. Instead of doing a summer tote program this year, we will continue on with the toy drawings.</p> <p>-We should hear back from the Anschutz Family Foundation in May regarding our grant application submitted back in January.</p> <p>-Haley and Julie are currently working on the grant application to the Buell Foundation due May 1<sup>st</sup>. There is a new application process for all Early Childhood Councils beginning this grant cycle.</p> <p>-Theresa Fox is the new Early Childhood Specialist for Lincoln and Cheyenne Counties with Centennial Mental Health. She has also agreed to fill the seat on the board that Amanda Ray had.</p> <p>-There has been no update on the grantees to be awarded the Early Childhood Workforce Innovation grants. CKLECC worked in conjunction with Kiowa County Economic Development on this application back in March.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

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QUALITY IMPROVEMENT COACH UPDATE

CAROLE SPADY

<b>DISCUSSION</b>	<p>Carole will be working Cindy Ferree at Limon Child Development to spend Quality Improvement funds they were awarded. The funds must be spent by June 1<sup>st</sup> for end of the fiscal year closeout. Carole will be working with Tammy Yoder at Karval Preschool as she has decided to work towards the Level 3 Colorado Shines rating. Tammy has not been able to apply for Quality Improvement funding this cycle as she must have a CCCAP agreement in place with DHS before doing so. She has requested an application from DHS.</p>
<b>CONCLUSIONS</b>	

ACTION	PERSON RESPONSIBLE	DEADLINE
Carole will work with Cindy on spending	Carole Spady	June 1st

MINUTES CHILD CARE RESOURCE & REFERRAL UPDATES JULIE WITT

DISCUSSION	<p>Dennis reported that the Eads group is working on getting a board in place for Future Leaders Learning Care Center. As they wait to hear on the Early Childhood Workforce Innovation grant, they are working on the state licensing application and someone has stepped up willing to be the director.</p> <p>The Country Living Learning Center group in Hugo is working hard on fundraising efforts to meet the match requirement to submit the Buell grant application on May 1<sup>st</sup>. Cindy Ferree mentioned that often times in-kind can be included in this match and other foundations are sometimes willing to provide a match. Julie will share this with Lora White, Board President.</p> <p>Julie received a call from Jacob Pelton in Cheyenne Wells. He is a school board member who is looking into what it would take to open the vacant preschool room at the Cheyenne Wells school for child care. Julie has provided him several resources. Jacob is currently looking for a 501(c3) organization who would be willing to act as a pass through organization for funds.</p> <p>Julie received a phone call from someone at the Hugo Hospital wanting information on home child care licensing; however, the individual didn't want to provide a name.</p> <p>Training Day registration forms were mailed to all licensed provider in all three counties, to mental health agencies, DHS offices, public health offices, and to the call log list of interested providers that has been created over the past six months. Information was also shared through email, in newspapers, the CKLECC website, and Facebook page.</p> <p>Julie received word that CKLECC's pre-licensing training and application was approved. We are now an approved pre-licensing training vendor. Julie and Carole will be working to determine a date to set a training, ideally in July. Everyone on the call log list will be contacted regarding the training opportunity.</p>
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CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MINUTES FUTURE MEETING DENNIS PEARSON

DISCUSSION	<p><b>The next CKLECC meeting will be held Friday, June 15th in Cheyenne Wells - location TBD. The Board will meet at 9:00 a.m. followed by the Council meeting at 10:00 a.m. There will be <u>NO MAY MEETING</u> due to the Memorial Day holiday.</b></p>
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CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SECRETARY APPROVAL SIGNATURE:	DATE:	
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