

# CKLECC Board of Directors Meeting Minutes

MINUTES

MAY 4, 2020

1:00 PM – 2:30 PM

VIRTUAL MEETING

<b>MEETING CALLED BY</b>	Dennis Pearson, Chairman
<b>TYPE OF MEETING</b>	Monthly CKLECC Board of Directors Meeting
<b>FACILITATOR</b>	Dennis Pearson, Chairman
<b>NOTE TAKER</b>	Julie Witt, CKLECC Coordinator
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	<p>Phone/Zoom: Alex Arellano (Morgan Community College); Jennifer Paintin (Baby Bear Hugs); Amber Ellis (Treasurer/Parent); Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (Financial Manager); Julie Witt (Council Coordinator); Carole Spady (Quality Improvement Coach); Luci Reimer (Secretary/Limon Memorial Library); Tami Stephenson (Southeast Health Group); Collene Walsh (Cheyenne County); Tammy Yoder (Karval Preschool)</p> <p>On Site: n/a</p> <p>Absent: Cindy Ferree (Vice Chair/Limon Child Development Center; Maranda Foster (Prowers County Public Health); Lisa Thomas (About F.A.C.E.)</p>

## Agenda topics

**APRIL BOARD MEETING MINUTES WERE APPROVED BY THE BOARD WITH A MOTION BY ALEX AND SECOND BY AMBER.**

### FINANCIALS/EXPENDITURES/CHECK APPROVALS

HALEY LEONARD

<b>DISCUSSION</b>	<p>Haley reported on the monthly expenditures by funding: Buell \$1389, CCRR \$926, \$22 LCDC QI Coaching, CSQI \$814, Karval QI Coaching \$22; Lincoln County \$125, SB \$2,020, unclassified expenses cell phone reimbursement – Haley needs to correct this journal entry.</p> <p>Haley reported on the check and deposit detail list. There were not out of the ordinary expenses – payroll, mileage, taxes, CenturyLink, utilities, rent, two blank checks are included for next month's CenturyLink and utilities invoices. Deposit Detail: Pinnacol Assurance \$51, State reimbursement \$2,491, CCRR \$466. Balance sheet - \$21,225.35.</p> <p>As spend down will be happening for state funding, Haley reported on remaining balances by funding source: System's Building- \$5,529; Colorado Shines- \$2,460; Child Care Resource and Referral - \$854; Lincoln County Reimbursement (up to \$10,000); Buell to be spend by the end of August - \$9,524.</p> <p>Amber motioned to approve financials and checks. Alex seconded and the board approved.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

MINUTES

COORDINATOR REPORT

JULIE WITT

<b>DISCUSSION</b>	<p>Julie and Haley are working on submitting the Buell grant application. At this time, they are planning on submitting a smaller funding request due to the increase in state quality improvement funding CKLECC will receive in July. Instead of attending ECCLA meetings in Denver this month, Julie will be logging into two days of virtual sessions. The Census 2020 grocery bags are still on shipping hold due to COVID; however, they should arrive within a couple of weeks. Julie hopes to get these distributed in the first couple of weeks of June. Kiowa County will be sending payment for reimbursement for their portion of the bags. Haley and Julie completed a Colorado Gives profile for CKLECC. Julie will send out the link to the page to council members. CKLECC is setup to receive donations through this page. Country Living Learning Center in Hugo, Little Leaders Learning and Care Center in Eads, and home provider Terri Miller are actively participating in the Emergency Child Care Collaborative. Currently, the collaborative goes through May 17<sup>th</sup>. Approved families will have care paid for until this time. There could be an extension of the date. Julie picked up the first round of FEMA baby supplies last week. A supply of size one and three diapers, Similac formula, and Similac Fussiness formula were split between all three counties. The CKLECC office has a</p>
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