

CKLECC Board of Directors Meeting Minutes

MINUTES

APRIL 8, 2019

1:00 PM – 2:15 PM

CHEYENNE WELLS

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Lisa Thomas (About F.A.C.E.); Ryan Wollert (Prowers County Public Health); Cindy Ferree (Vice Chair/Limon Child Development Center); Alex Arellano (Morgan Community College); Amber Ellis (Treasurer/Parent); Jennifer Paintin (Baby Bear Hugs)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Julie Witt (Council Coordinator); Haley Leonard (CKLECC Representative); Luci Reimer (Secretary/Limon Memorial Library); Theresa Kocsak (Centennial Mental Health); Collene Walsh (Cheyenne County Public Health)</p> <p>Absent: Patricia Phillips (Lincoln County DHS)</p>

Agenda topics

MARCH BOARD MEETING MINUTES WERE APPROVED BY THE BOARD WITH A MOTION BY ALEX AND A SECOND BY LUCI.

MINUTES	FINANCIALS/EXPENDITURES/MARCH CHECK APPROVALS	HALEY LEONARD
DISCUSSION	<p>Haley reviewed the check detail list. First quarter taxes were paid. The Town of Hugo check for rental of the depot for training was approved last month but on this month's list. At the end of March the account balance was \$20,350.70. The monthly Expenditure Report by Funding breaks down which funding source paid for which expenditure. Total expenditures for the month were \$5,861.98. Dennis requested he'd like to start seeing a report showing revenue. Haley reminded the board the fiscal year will be coming to an end June 30th. The Anschutz grant has \$555 left to spend by the end of May. Buell funding left is \$16,049 to be spent by the end of August. The board reported they really appreciate the way the new reports provide a complete breakdown. Luci made a motion to approve checks and financials. Theresa seconded the motion and the board approved.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MINUTES	EARLY CHILDHOOD DEVELOPMENT SCHOLARSHIP UPDATES	JULIE WITT
DISCUSSION	<p>Julie reported that the two individuals awarded scholarships had provided the required documentation, so she would be mailing the first checks to Lamar Community College. Julie accepted copies of unofficial transcripts. She asked the board if this was acceptable since this hadn't been specified. The board agreed this was fine. Julie also reported that due to verifications being received after spring tuition was paid that the first and second set of checks will have to be applied to summer tuition.</p> <p>An ad and flyer has been created to advertise the scholarship opportunity. Newspaper advertising will be done in each county.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	Julie has not heard back on the ECE Workforce grant application that she submitted with the councils from the northeast region. The group has a teleconference scheduled with Caring for Colorado on April 10 th to discuss the application submitted to them. Julie has a call with the Buell Foundation on April 9 th to discuss the grant application due May 1 st . Haley and Julie are planning to submit an application for the opportunity through Eastern Colorado Bank before May 31 st .		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Buell phone call April 9 th ; Submit application to Eastern Colorado Bank	Julie	ASAP	

DISCUSSION	<p>Haley reported she has been hired as a part time employee for the Bent, Otero, and Crowley Early Childhood Council. The Office of Early Childhood thanked Haley for helping get their financials on track. Haley also reported that the CKLECC quarterly report is due to the IRS. She will be sending the report back to Limon with Julie for Amber's signature. Julie reminded the group that the June meeting will be considered the annual meeting per the CKLECC bylaws and some board member terms will be up. Julie will provide the board terms at the May meeting.</p> <p>Alex and Luci will not be able to attend or call into the May 6th Board Meeting.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	The next board meeting will be Monday, May 6th at 1:00 p.m. in Eads at the Cobblestone Inn.		
SECRETARY APPROVAL SIGNATURE:	DATE:		