

CKLECC Board of Directors Meeting Minutes

MINUTES

MARCH 1, 2021

1:00 PM – 2:30 PM

VIRTUAL MEETING

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone/Zoom: Jennifer Paintin (Baby Bear Hugs); Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (Financial Manager); Julie Witt (Council Coordinator); Carole Spady (Quality Improvement Coach); Luci Reimer (Secretary/Limon Memorial Library); Lisa Thomas (About F.A.C.E.); Danielle Storevik (Centennial Mental Health); Louie Morphey (Morgan Community College); Colleen Walsh (Prevention Specialist); Amber Ellis (Treasurer/Parent) Cindy Ferree (Vice Chair/Limon Child Development Center); Kailey Meardon (South East Health Group); Ameer Gibson (Family Navigator Centennial Mental Health); Jenni Mortimeyer (Cornerstone Resource Center); Mathew Biszak (Prowers County Public Health); Kandi Seymour (Eastern CO Services Developmentally Disabled); Riley Kitts (Colorado Children’s Campaign)</p> <p>On Site: n/a</p> <p>Absent Board Members: Autumn Pelton, Tami Stephenson</p>

Agenda topics

FEBRUARY 1ST BOARD MEETING MINUTES WERE APPROVED BY CONSENSUS OF THE BOARD

LEGISLATIVE UPDATES

RILEY KITTS, COLORADO CHILDREN’S CAMPAIGN

DISCUSSION	<p>Riley Kitts, Government Affairs Director with the Colorado Children’s Campaign, spoke to the council on policies and legislative updates. The Colorado Children’s Campaign is a non-profit providing advocacy for Early Childhood, K-12 education, and family economics. Riley spoke of three bills. 1) The expansion of the earned income tax credit effort. This bill would help fund getting families out of poverty. It has been proven as an effective way in other states. 2) Local regulations regarding family child care homes. The bill looks at local regulations that hinder child care homes from getting licensed. 3) Proposition EE, the nicotine/vaping tax. This bill promotes that funding will support universal pre-k with funding beginning in 2023. Riley mentioned that Kids Counts presentations in the fall are still up in the air. He is not sure traveling will begin by then. The last time CKLECC had a Kid’s Count Presentation was October 2019, so Julie needs to speak with Katie to get back on the list when presentations resume.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MINUTES

COORDINATOR REPORT

JULIE WITT

DISCUSSION	<p>Julie reported that CKLECC’s virtual training day held on February 20th was successful. 23 participants registered and 20 participated in addition to Carole, Haley, and Julie. Participants were from Lincoln, Morgan, Elbert, Kit Carson, and Prowers County. Julie will be sending out an electronic survey for feedback from participants. The presenters were very well liked.</p> <p>The Expanding & Emerging Child Care Grant is now available to eligible licensed providers. Julie will forward grant guidance to all providers. If a potential family home child care provider is interested in the grant they must submit their licensing application to the state and receive a pending license number before they can apply. The application is done online. The overall goal of this grant is to increase capacity and license new providers.</p> <p>Little Leaders Learning & Care Center in Eads has applied to participate in Colorado Shines coaching and funding. Carol Allen Director of Plainview Preschool has applied for the Level 2 Colorado Shines rating. Once approved CKLECC will be at 66% of providers rated Level 2 or higher. The goal of the state is for councils to be at 60%.</p>
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ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

MINUTES CKLECC POLICY & PROCEDURE HANDBOOK JULIE WITT

DISCUSSION	The board was provided with a draft of the CKLECC Policy & Procedure Handbook with revisions made from discussion at the special meeting held on February 18 th . Julie mentioned the sections that still needed discussed were in regards to separating out PTO and sick leave, the number of hours worked by an employee to receive holiday PTO; and if 48 hours should be the number of hours allowed per year for PTO. After discussion, the board decided that PTO and sick leave should be tracked separately. The board also agreed that employees working 60 hours a month would be eligible for 4 hours of PTO on designated holidays. In addition, the board decided to make the revision that employees would be eligible for payout upon leaving employment if all criteria was meant. The board also decided that employees may accumulate and carry over into the following year no more than 96 hours of PTO and that employees could use a maximum of 48 hours of sick leave per year. It was requested that Julie make the revisions, remove all of the highlighting colors and editing marks, and send the final draft to the board for review prior to the April Board Meeting.
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ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Julie will make revisions and send out the final draft to the board.		Julie & Haley	ASAP

MINUTES SCHOLARSHIP APPLICATION JULIE WITT

DISCUSSION	A scholarship application was received from Leisha Peck, Director of Little Leaders in Eads. She is enrolled in the fast track course at Lamar Community College to become Director certified. She will be taking five courses between January 29 th and May 8 th . She has submitted all of the requested information for the application. Julie confirmed with Lamar Community College that tuition due totals \$2482.21. After discussion about previous scholarships given and funding sources were reviewed, Cindy motioned to approve a \$1500 scholarship for Leisha. Collene seconded the motion and the board approved. Julie mentioned that it might be a good idea to create a spreadsheet listing all of the scholarships that CKLECC has provided so that it can be a tool for the board when deciding on scholarship amounts.
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ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Haley and Julie will develop a scholarship spreadsheet.		Julie/Haley	ASAP

MINUTES COUNCIL MEMBER UPDATES COUNCIL MEMBERS

DISCUSSION	Danielle Storevik, with Centennial Mental Health, I reported that they are working with the health department to determine if she can start going into schools after spring break to work with kids. Lisa Thomas invited members to attend the Kiowa County Kids Coalition meetings the 1 st Tuesday of each month at noon.
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ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

MINUTES FUTURE MEETINGS DENNIS PEARSON

DISCUSSION	The next regular Board/Council Meeting date will be Monday, April 5 th at 1:00 p.m. A virtual meeting will be scheduled on Zoom. The meeting will be a combined board and council meeting.
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SECRETARY APPROVAL SIGNATURE:	DATE:	
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