

CKLECC Board of Directors Annual Meeting Minutes

MINUTES

DECEMBER 7, 2020

1:00 PM – 2:30 PM

VIRTUAL MEETING

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone/Zoom: Jennifer Paintin (Baby Bear Hugs); Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (Financial Manager); Julie Witt (Council Coordinator); Carole Spady (Quality Improvement Coach); Luci Reimer (Secretary/Limon Memorial Library); Tami Stephenson (Southeast Health Group); Lisa Thomas (About F.A.C.E.); Autumn Pelton (Communities that Care & Parent); Danielle Storevik (Centennial Mental Health); Louie Morphew (Morgan Community College); Troy McCue (Lincoln County Economic Development); Kailey Meardon (Southeast Health Group); Michel Pugsley (Colo. Preschool Program); Madison Stichter (BOCES)</p> <p>On Site: n/a</p> <p>Absent Board Members: Maranda Foster, Amber Ellis, Colleen Walsh, Cindy Ferree</p>

Agenda topics

NOVEMBER 2ND BOARD MEETING MINUTES WERE APPROVED BY CONSENSUS OF THE BOARD.

COORDINATOR REPORT

JULIE WITT

DISCUSSION	<p>Julie reminded the group that Colorado Gives Day is tomorrow. She will be promoting the CKLECC donation link through email and social media. Julie applied for a COVID Relief Grant requesting funds to support all the childcare providers and programs in each county. CKLECC staff sorted and delivered the Colorado Gives and CKLECC outreach mailer to every post office in all three counties. The No Small Matter virtual viewing event held on November 17th went well. There were 22 participants. Most participants were from the early childhood field. Julie has received positive feedback and would like to consider holding another viewing event for communities. Julie participated in the virtual Early Childhood Council Leadership Alliance meetings in November. ECCLA has a new Director, Maegan Lokteff. She was previously an Early Childhood Council Director. Country Living Learning Center of Hugo received the Colorado Shines Level 2 rating. CKLECC staff will be delivering books for Christmas to the licensed childcare providers, preschools/kindergarten classes and centers. The decision was made to do it this way versus at local events due to COVID-19. Limon Child Development Center, Country Living Learning Center, and Terri Miller received their books at Halloween. Julie informed the group that there was an additional legislative session held for the childcare sector. There will be additional funding available for licensed providers and programs. Julie will provide information to providers and programs as more information is received. School Specialty has a grant opportunity happening. School Specialty has grant writers to assist with the grants if the applicant agrees to spend a certain percentage of their budget with School Specialty. Julie will share additional information for those interested. Julie mentioned she would like to resume monthly presentations in January and asked that anyone interested in presenting let her know.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MINUTES

QUALITY IMPROVEMENT COACH REPORT

CAROLE SPADY

DISCUSSION	<p>Carole reported she would be working with Karval Preschool and Country Living Learning Center. Each program has applied for quality improvement funding. Kit Carson Preschool and Little Leaders Learning and Care Center are potential sites for applying for funding. They have both reached out to Julie with interest. Carole will have to do all coaching remotely due to COVID. Carole will be resuming training in January offering an in person and virtual option. In November Carole had scheduled a Child Care Pre-Licensing training with an individual in Limon, but the individual cancelled twice.</p>
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MINUTES COUNCIL MEMBER UPDATES ALL MEMBERS

DISCUSSION	<p>Danielle Storevik with Centennial Mental Health reported that the Office of Early Childhood is changing the ages of children she can work with to 0-6 years instead of 0-8.</p> <p>Louie Morphey with Morgan Community College reported he is the new Director at the Limon Office.</p> <p>Troy McCue with Lincoln County Economic Development reported that the Child-Care Leading-Edge Program had completed. The program will be repeating after the 1st of the year.</p> <p>Jennifer Paintin reminded everyone the Baby Bear Hugs raffle would be held on December 11th.</p> <p>Michele Pugsley with the Colorado Preschool Program reported that the Colorado Dept. of Education (CDE) Preschool Team held 10 regional virtual meetings around the state. There was a good turnout. There will be an additional five content webinars that school districts can have access to the recordings. CDE is partnering with Colorado Children’s Campaign to look at the future of preschool and Proposition EE. Karval, Limon, and Kit Carson are in her region, so she would be happy to partner with Carole in any way that she can.</p> <p>Dennis Pearson reported that Little Leaders has hired a new Director, Leisha Peck. There is a strong dedication to moving forward with the center.</p> <p>Lisa Thomas reported there are several virtual training dates for Stewards of Children through December. Circle of Parents has expanded its group to virtual meetings. Parents from all counties can join. Lisa will forward the dates to Julie.</p> <p>Kailey Meardon reported that Southeast Health Group would be holding an Art Grief Event. She would forward the flyer to Julie.</p>
-------------------	---

CONCLUSIONS	
--------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MINUTES FINANCIALS/EXPENDITURES/NOVEMBER CHECK APPROVALS HALEY LEONARD

DISCUSSION	<p>Haley reported on the check detail list. Checks were issued for payroll, utilities, CenturyLink, mileage, rent, credit cards, and insurance. The total for the annual insurance renewal was \$1347.00. Haley requested that the board allow an additional check to be added for approval for Pinnacol Assurance in the amount of \$295.00. The statement came by mail after she did the monthly financials, but it is due soon. The board approved by consensus to add the check; however, Haley will report on the check in next month’s check detail list. The monthly expenditures by funding source were Buell \$931.27, Child Care Resource and Referral \$65.00, Colorado Shines, \$2,592, Lincoln County DHS \$741.96, System’s Building \$3,877. The Deposit Detail list reported reimbursements from Lincoln County DHS \$60.84, System’s Building \$2,190.79, Child Care Resource and Referral \$60.23, Colorado Shines \$1,699.97, Lincoln County DHS \$66, and Lakeshore Learning \$13. The Balance Sheet in November reports a balance of \$10,592.01. The \$20,000 Buell deposit should occur the second week in December. The following are remaining balances per funding source for the fiscal year: System’s Building \$28,934, Colorado Shines \$36,413, Child Care Resource and Referral, \$2,927, Anschutz \$4,943.61, Buell \$16,354, and Lincoln County \$18,174. An anonymous donation was done on Giving Tuesday for \$20.41. The Board approved the financials and checks by consensus.</p>
-------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MINUTES SCHOLARSHIP APPLICATIONS JULIE WITT

DISCUSSION	<p>Julie received two scholarship applications. Both applicants are staff at Little Leaders Learning and Care Center in Eads and both received scholarships from CKLECC back in September 2019. Kaycee Strickland was previously awarded a \$1,000 scholarship and provided verification of passing grades for both ECE 101 & 103. Christinamarie Staup was also awarded a \$1,000 scholarship and completed and passed three of the four classes she applied for assistance. She was unable to complete ECE 102 because the center did not open as soon as planned. Christinamarie has applied for a new scholarship requesting \$87.40 to cover</p>
-------------------	---

	expense for ECE 102, which she is currently enrolled in. Kaycee has applied for a new scholarship to assist with ECE 205 and 220 which will begin in March. Her total tuition due to Lamar Community College is \$1263.79. Haley informed the board there is \$5,500 available for scholarship funding. Luci made the motion to award both scholarships in full. Lisa seconded the motion and the board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Julie will notify scholarship applicants.	Julie	ASAP

MINUTES

FUTURE MEETINGS

DENNIS PEARSON

DISCUSSION	The next meeting date will be Monday, January 4th at 1:00 p.m. A virtual meeting will be scheduled on Zoom. The meeting will be a combined board and council meeting.
-------------------	---

SECRETARY APPROVAL SIGNATURE:	DATE:	
--------------------------------------	--------------	--