

CKLECC Board of Directors Meeting Minutes

MINUTES

NOVEMBER 4, 2019

1:00 PM – 2:15 PM

EADS

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Amber Ellis (Treasurer/Parent); Jennifer Paintin (Baby Bear Hugs); Alex Arellano (Morgan Community College); Colleen Walsh (Cheyenne County Public Health)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (CKLECC Representative); Julie Witt (Coordinator); Lisa Thomas (About F.A.C.E.); Tami Stephenson (South East Health Group); Maranda Foster (Prowers County Public Health)</p> <p>Absent: Patricia Phillips (Lincoln County DHS) Cindy Ferree (Board Vice Chair/Limon Child Development Center); Luci Reimer (Secretary)</p>

Agenda topics

OCTOBER BOARD MEETING MINUTES WERE APPROVED BY THE BOARD WITH A MOTION BY ALEX AND SECOND BY AMBER.

RYANN WOLLERT BOARD
RESIGNATION/MARANDA FOSTER BOARD
NOMINATION

DENNIS PEARSON

DISCUSSION	Ryann Wollert submitted her board resignation by email to Julie in October. She nominated Maranda Foster with Prowers County Public Health as a replacement. Maranda submitted a board letter of interest. The board approved Maranda as a new board member with a motion made by Lisa and a second by Alex.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Julie will email Maranda board manual forms to update Ryann's binder.	Julie	ASAP	

MINUTES OCTOBER FINANCIALS/EXPENDITURES/CHECK APPROVALS

HALEY LEONARD

DISCUSSION	<p>Haley reported that expenditures for the month were normal. She reminded the board that the check for \$175 for Patsy Tompkins was signed last month, but listed on October's expenditures. The \$321 check to Lakeshore was for fun tote supplies. Haley pointed out that she had mistakenly used her CKLECC credit card for a personal expense for \$8.38. She has written a check back to CKLECC to be deposited. Since completion of the financials, she had to write three new checks that need signed but will be reflected in November's check detail. The first check will be for \$1426 to Lakeshore for Fun Tote Supplies for the medical clinics, \$380 for Bohall Neubauer for the 990 tax filing, and \$1,000 for the approved secondary scholarship for Jessica Rau to Morgan Community College. The account balance at the end of September was \$30,471.18. The ending balance in October was \$23,980.34. Expenditures by funding source were as follows: Buell \$1742, CCR&R \$42.39, Quality Improvement \$1078.71, LC DHS \$711.35, System's Building \$2588.78, Haley's Check \$8.38, totaling \$6172.60. Deposit Detail for September-Oct was \$24,000 Buell and \$60 Blast Babysitting Course. September reimbursements are still pending approval from the state. There were no reimbursements received in September. Julie reported that she will be working on the Anschutz Family Foundation grant application due January 15th. A motion to approve the financials and three additional checks was made by Lisa. Alex seconded the motion and the board approved.</p> <p>Haley reported to the board that she purchased a new office chair through Quill. She said the chair she had was extremely uncomfortable and she couldn't use it any more. She told the board if this was not an approved expenditure she would reimburse CKLECC. The board agreed it was important she had a good chair. Lisa motioned to approve the purchase of the chair through Quill. Jennifer seconded the motion and the board approved.</p>
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