

# CKLECC Board of Directors Meeting Minutes

MINUTES

OCTOBER 7, 2019

1:00 PM – 2:15 PM

CHEYENNE WELLS

<b>MEETING CALLED BY</b>	Dennis Pearson, Chairman
<b>TYPE OF MEETING</b>	Monthly CKLECC Board of Directors Meeting
<b>FACILITATOR</b>	Dennis Pearson, Chairman
<b>NOTE TAKER</b>	Julie Witt, CKLECC Coordinator
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	<p>Phone: Tami Stephenson (South East Health Group); Amber Ellis (Treasurer/Parent); Jennifer Paintin (Baby Bear Hugs); Ryann Wollert (Prowers County Public Health)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (CKLECC Representative); Julie Witt (Coordinator); Collene Walsh (Cheyenne County Public Health); Lisa Thomas (About F.A.C.E.)</p> <p>Absent: Patricia Phillips (Lincoln County DHS); Alex Arellano (Morgan Community College); Cindy Ferree (Board Vice Chair/Limon Child Development Center); Luci Reimer (Secretary)</p>

## Agenda topics

**SEPTEMBER BOARD MEETING MINUTES WERE APPROVED BY THE BOARD WITH A MOTION BY AMBER AND SECOND BY JENNIFER.**

MINUTES	SEPTEMBER FINANCIALS/EXPENDITURES/CHECK APPROVALS	HALEY LEONARD
<b>DISCUSSION</b>	<p>Haley reported the check detail this month was pretty normal – payroll and mileage. The credit card expenses were for meals and office supplies. Haley pointed out that there is a check for the Kids Count luncheon caterer not on the list. She requested approval to get a signed check for the amount of \$175 to pay the caterer; however, it won't be listed on the check detail list until October. The Colorado Children's Campaign split the cost of the caterer and are paying \$200.00. Monthly expenditures by source were: \$1,196 Buell, \$90 Child Care Resource and Referral, \$1,069 Quality Improvement, \$435 mileage/hours Karval Quality Improvement, \$2,628 System's Building totaling \$5,508. The balance sheet provided is not correct. It shows a balance of \$1,282.12. This does not show the added Buell funds of \$24,000. The deposit detail report reflects August and September. Reimbursements received were \$1,520 System's Building and \$472.14 Quality Improvement. Lisa motioned to approve the financials and to sign the check for the caterer. Colleen seconded the motion and the board approved.</p>	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

MINUTES	SCHOLARSHIP APPLICATION	JULIE WITT
<b>DISCUSSION</b>	<p>Julie received a secondary scholarship application from Jessica Rau, with Country Living Learning Center (CLLC). She will be working as a classroom assistant. She was a late hire and will be enrolling in two late start classes at Morgan Community College in October. Jessica provided all of the required documentation and provided proof of enrollment in early childhood courses at MCC. Lisa motioned to approve the scholarship for Jessica in the amount of \$1,000. Colleen seconded the motion and the board approved. Haley said she would bill Lincoln County for half of the scholarship as she did with the other CLLC scholarship applicants.</p> <p>Julie informed the board that one of the previous scholarship recipients has had some major health problems, involving a hospital stay, and is no longer employed at CLLC. She will not be able to complete the ECE courses she signed up for at MCC. The board agreed that they would need to consider that this applicant may not be eligible for future scholarships from CKLECC.</p>	
<b>CONCLUSIONS</b>		

