

CKLECC Board of Directors Meeting Minutes

MINUTES

SEPTEMBER 9, 2019

1:00 PM – 2:15 PM

LIMON

MEETING CALLED BY	Dennis Pearson, Chairman
TYPE OF MEETING	Monthly CKLECC Board of Directors Meeting
FACILITATOR	Dennis Pearson, Chairman
NOTE TAKER	Julie Witt, CKLECC Coordinator
TIMEKEEPER	
ATTENDEES	<p>Phone: Collene Walsh (Cheyenne County Public Health); Tami Stephenson (South East Health Group); Amber Ellis (Treasurer/Parent)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (CKLECC Representative); Julie Witt (Coordinator); Luci Reimer (Secretary/Limon Memorial Library); Jennifer Paintin (Baby Bear Hugs)</p> <p>Absent: Patricia Phillips (Lincoln County DHS); Alex Arellano (Morgan Community College); Ryan Wollert (Prowers County Public Health); Lisa Thomas (About F.A.C.E.) Cindy Ferree (Board Vice Chair/Limon Child Development Center)</p>

Agenda topics

AUGUST BOARD MEETING MINUTES WERE APPROVED BY THE BOARD WITH A MOTION BY AMBER AND SECOND BY JENNIFER.

MINUTES	AUGUST FINANCIALS/EXPENDITURES/CHECK APPROVALS	HALEY LEONARD
DISCUSSION	<p>Haley pointed out extra items on the check detail list for spend down of Buell funds. Funds were paid to Morgan Community College in the amount of \$5000 for five different early childhood secondary scholarships. A check was written to Vanessa Dischner for \$1,007 for providing the Standard Precautions and Medication Administration training at Country Living Learning Center (CLLC). \$80 was paid to the Town of Limon to reserve the Tamarack golf course room for the Kid's Count Presentation in October. A check was issued to Lincoln Community Hospital for \$140 for CPR and First Aid Training provided to CLLC staff. Funds were paid to Lakeshore Learning for the Fun Tote Program and to Quill for office supplies. Five \$1,000 scholarships were issued to Lamar Community College for staff at Little Leaders Learning Center for their enrollment in ECE courses.</p> <p>The bank statement balance at the end of August was \$4,513. Total monthly expenditures per funding source were: \$14,639 Buell, \$429 Colorado Shines, \$2727 Lincoln County, \$247 Miscellaneous, \$1,382 System's Building, totaling \$18,929.</p> <p>Haley went over the budget versus actual for Buell from 9/18 through 8/19. \$9000 was budgeted for payroll and \$2,961 was spent – 31%; \$750 was budgeted for office supplies and \$1226 was spent - \$163%; \$3000 was budgeted for professional credentials and \$12,370 was spent – 412%; lodging was overspent at 166%, and meals were underspent at 65%. For the state fiscal year of 7/18 through 6/19 we were over budget in advertising and mileage for CCR&R and under budget in other categories. For the Colorado Shines budget we were at 94% of spending for payroll, 92% for advertising, 282% for office supplies, and 47% for mileage. For System's Building spending was at 89% for payroll, 120% for advertising, 12% for insurance, 133% for office supplies, 211% for the storage unit, 150% for website, 134% lodging, 28% meals, 100% mileage.</p> <p>The deposit detail for July through August was \$106 – Custom Ink, \$8,860 LCDC GAE, \$53 CCRR reimbursement, \$462 Colorado Shines reimbursement, \$1,997 System's Building reimbursement.</p> <p>Luci motioned to approve the checks, financials, and expenditures as presented. Amber seconded the motion and the board approved.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	Julie mentioned to the board that she anticipated more scholarship applications this fiscal year. She wanted to know if those who have received secondary scholarships this year would still be eligible to apply for the secondary scholarship next year, or if they will need to apply using the larger application for the early childhood professional development scholarship. The board agreed those receiving the secondary scholarship this semester would be eligible for the secondary scholarship again as they are still working towards getting qualified.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	Mental Health Colorado Community meeting in Limon Monday, September 16 th from noon to 2:00 p.m. Mental Health Colorado Community meeting in Eads Wednesday, September 25 th from noon to 2:00 p.m. Colorado Children’s Campaign Kid’s Count Presentation Wednesday, October 2 nd in Limon from noon to 2:00 p.m.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	The next board meeting will be Monday, October 7th at Cheyenne County DHS/Public Health Office. The board will meet at 1:00 p.m. followed by the Council at 2:30 p.m.		
SECRETARY APPROVAL SIGNATURE:		DATE:	