

# CKLECC Board of Directors Meeting Minutes

MINUTES

AUGUST 5, 2019

1:00 PM – 2:15 PM

EADS

<b>MEETING CALLED BY</b>	Dennis Pearson, Chairman
<b>TYPE OF MEETING</b>	Monthly CKLECC Board of Directors Meeting
<b>FACILITATOR</b>	Dennis Pearson, Chairman
<b>NOTE TAKER</b>	Julie Witt, CKLECC Coordinator
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	<p>Phone: Cindy Ferree (Limon Child Development Center); Alex Arellano (MCC); Luci Reimer (Secretary/Limon Library); Collene Walsh (Cheyenne County Public Health); Lisa Thomas (About F.A.C.E.) Ryann Wollert (Prowers County Public Health)</p> <p>On Site: Dennis Pearson (Board Chair/Kiowa County DHS); Haley Leonard (CKLECC Representative); Julie Witt (Coordinator)</p> <p>Absent: Patricia Phillips (Lincoln County DHS); Jennifer Paintin (Baby Bear Hugs); Amber Ellis (Parent)</p>

## Agenda topics

**JULY BOARD MEETING MINUTES WERE APPROVED BY THE BOARD WITH A MOTION BY CINDY AND SECOND BY ALEX.**

MINUTES

TAMI STEPHENSON – BOARD MEMBER APPROVAL

DENNIS PEARSON

<b>DISCUSSION</b>	Tami Stephenson with South East Health Group submitted a letter of interest to join the CKLECC Board. She was approved by the board to fill the vacancy left by Theresa Fox. Tami will be the mental health stakeholder.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

MINUTES

JULY FINANCIALS/EXPENDITURES/CHECK APPROVALS

HALEY LEONARD

<b>DISCUSSION</b>	<p>Haley reported that there was nothing abnormal with checks this month. Outside of payroll, mileage, and the usual expenses there was an expense with Lakeshore Learning for the purchase of new Fun Tote supplies. A check issued for Evergreen Systems was for repair done on Julie's laptop last fall. The invoice was just now received. After spend down in June the checking account balance at the end of July was \$676.00. State reimbursements have not yet been received. The monthly expenditures by source in July were: \$494 Buell, \$48 CCR&amp;R, \$420 Colorado Shines; \$430 Lincoln County DHS, \$2,286 Systems Building. Haley shared what the final end of state fiscal year 2019 invoices were: System's Building \$5,876, Colorado Shines \$4,163 (we didn't spend \$2.84), Child Care Resource &amp; Referral \$1,253 (we didn't spend \$196.00). Dennis requested that Haley bring a report to the September meeting showing exactly where we ended up in each category and if we need to make revisions to the new budget. Luci motioned to approve the financials and check detail list. Alex seconded and the board approved. Haley reminded everyone that Buell funds need to be spent by the end of August. Julie and Haley are hoping the funding can be used for scholarships for Little Leaders Learning and Care Center staff and to add new categories of Fun Totes for each of our program partners.</p> <p>Julie asked the board to consider using Buell or Lincoln County funding to help cover the cost of the Medication Administration/Standard Precautions and CPR/First Aid training for the Country Living Learning Center in Hugo. It will cost approximately \$1,000 to cover the cost of Medication Administration/Standard Precautions as an approved trainer must be used. Julie was able to find a vendor out of Yuma. The cost will be \$80/attendee, mileage will be billed at \$.58/mile, and there will be a charge of \$80 for four hours of drive time. There will be 10 individuals attending. Hopefully, CLLC will be able to use their own nurse health consultant the next time this training is needed to avoid the travel expenses. There will be a \$20/attendee charge for First Aid/CPR. Six or seven will be attending. The board agreed to use Buell or Lincoln County to cover the cost of these trainings as the goal is to help increase access to child care.</p>
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